

# REGISTRATION FORM

Kindly fax the completed form to +65 6256 2220.

## The Singapore Human Capital Summit 2010

"People Strategies for Asia"

29 – 30 September 2010, Resorts World Sentosa



Please log on to [www.singaporehcs Summit.com](http://www.singaporehcs Summit.com) for the most updated programme, list of speakers and to register for the Summit. Limited seats are available, on a first-come-first-serve basis.

### SINGAPORE HUMAN CAPITAL SUMMIT

29 - 30 September 2010

New delegate	:	S\$2,800 each
Group registration (2 <sup>nd</sup> and 3 <sup>rd</sup> delegate from the same company)	:	S\$2,400 each
Group registration (4 <sup>th</sup> and subsequent delegate from the same company)	:	S\$2,000 each
Referral by registered delegate	:	S\$2,400 each

### SUMMIT FEE PER PERSON INCLUDES\*:

- 1 invitation to the opening of the Summit and networking cocktail on 29 September 2010
- 2-day conference pass including lunches and tea breaks on 29 and 30 September 2010
- Full access to plenary sessions and concurrent seminars on 29 and 30 September 2010

\*Travel and accommodation are **not included** in the Summit fee

Dress Code: Business Attire

### 1. DELEGATE INFORMATION

Please select one of the following:

- Single Registration
- Group registration

Salutation  Dr  Prof  Mr  Mrs  Mdm  Ms

Last Name  First and Middle Name

Name to Appear on Badge

Job Title/ Designation  Company

Industry/ Nature of Business

Address

City/ Town  Province/ State

Postal/ Zip Code  Country

Tel  Fax

Country Code Area Code Phone Number Country Code Area Code Phone Number

Email

Special dietary requests, if any. (All food served will contain NO pork or lard)

Vegetarian  Others: (please specify)

Kindly provide us with the following details to facilitate on-site security clearance.

Passport No.  Nationality

Date of Birth  Birth country

DD MM YYYY



4<sup>th</sup> Delegate

Last Name	First and Middle Name	
Job Title/ Designation	Company	
Tel	Email	
Country Code	Area Code	Phone Number
Passport No.	Nationality	
Date of Birth	Birth country	
DD	MM	YYYY

Special dietary requests, if any: (All food served will contain NO pork or lard)  Vegetarian  Others: \_\_\_\_\_  
 Please do not include 4<sup>th</sup> delegate's details in the participants' listing.

**How did you learn about the Summit?**

- Print Media
- Broadcast Media (E.g. TV)
- Referral
- Online Media (E.g. Website / Electronic Mailers / Web banners)
- Street Banners
- Other (please specify): \_\_\_\_\_

**3. REFERRAL**

Note: Referral of a registered delegate will get to enjoy the referral rate of \$2,400.

I would like to refer:

Last Name	First and Middle Name	
Job Title/Designation	Company	
Tel	Email	
Country Code	Area Code	Phone Number

I am referred by:

Last Name	First and Middle Name	
Job Title/Designation	Company	
Tel	Email	
Country Code	Area Code	Phone Number

#### 4. PAYMENT DETAILS FOR THE SINGAPORE HUMAN CAPITAL SUMMIT

(Excludes accommodation and transfers)

Kindly indicate your mode of payment:

**By Credit Card\*\***

AMEX     Mastercard     VISA

Name as it appears on Credit Card: \_\_\_\_\_

Card Number

Expiry Date   CV2 number

Month

Year

(4-digit number printed on the front of AMEX card)

(3-digit number printed on the back of Mastercard/Visa card)

\*\*You can be assured of the confidentiality of your credit card information

**By Cheque** (*Local Singapore cheque accepted only*)

Cheque should be made payable to **TEC Staging Connections Pte Ltd**. Please mail your cheque to Ms Hilda Su, TEC Staging Connections Pte Ltd, 138 Joo Seng Road, Level 2 Trivec House, Singapore 368361

**By GIRO / E-invoice**

E-invoice details (*if applicable*):

Ministry: \_\_\_\_\_

Department: \_\_\_\_\_

Sub-BU: \_\_\_\_\_

Attention e-invoice to: \_\_\_\_\_

**By Telegraphic Transfer**

Note: TEC Staging Connections Pte Ltd acts on behalf of WDA to handle all fees collection. Please note that the Merchant name charged to your credit card is "TEC Staging Connections Pte Ltd". The organiser reserves the right to refuse entry if payment is not received before 29 August 2010

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**SIGNATURE OF DELEGATE**

**DATE**

**TERMS AND CONDITIONS**

- Registration fees are inclusive of prevailing taxes, currently at 7% GST
- The seats for the Summit are limited on a first come first serve basis. Early registration is encouraged
- Delegate pass for the Summit is non-transferable
- Registrants will be notified of their confirmation of registration within a week once registration is accepted.
- An official receipt of payment will be sent to participant within 2 weeks of receipt of payment upon request
- There will be **no refund** once seats are confirmed upon the receipt of the confirmation email which will be sent out within a week of processing your registration
- All forms of booking are subjected to the above terms and conditions
- The organiser reserve the right to amend the Terms & Conditions at any time without prior notice
- Kindly note that any personal information provided as part of conference registration will be used for the purpose for which it has been provided. It will not be passed to other organisations unless this is made explicit when the registrant supplies the information

For enquiries, please email our Event Secretariat at [secretariat@singaporehcs Summit.com](mailto:secretariat@singaporehcs Summit.com) or call +65 6513 8798. Operating hours: 0930 – 1800 hr (GMT +8hrs) Monday to Friday.